

Anoka-Ramsey Community College is excited that you have decided to participate in the Spring 2023 Commencement Ceremony. We look forward to helping you celebrate your hard work and accomplishments!

Please review the important commencement information about time, location, program, and other important information below.

### **Coon Rapids Commencement Ceremony**

Date: **Friday, May 12<sup>th</sup>, 2023**

Time: **7:00 PM**

Location: **Anoka-Ramsey Community College  
Health & Wellness Performance Gymnasium (G100)  
11200 Mississippi Blvd NW  
Coon Rapids, MN 55433**

### **Timeline**

- 5:15 PM Graduate and guest reception (cookies and water) will be available at the base of the Grand Staircase.
- 5:30 PM Graduates need to be at the college in the Field House (G118), check in, and receive NAME CARD at the check-in table. Name cards are used to confirm graduate attendance and are used to announce the graduate name during the ceremony. Graduates are required to wear graduation regalia.
- 5:30 PM Doors to the Performance Gymnasium (G100) will open for guest seating.  
**Special Seating Accommodations:** Graduates are responsible to note any special accommodations on the RSVP or request accommodation prior to ceremony.  
**ONLY** pre-requested special accommodation seating will have reserved seating.
- 6:30 PM Graduates line up in the Field House (G118).
- 7:00 PM Processional March.
- 8:15 PM Graduation will conclude.

### **Commencement Ceremony Instructions**

- Processional March: Enter into the ceremony space – led by faculty members
- Welcome, Introductions & Speeches
- The Conferring of Degrees
- Graduates will be invited to come forward to receive diploma covers.
- Graduates are to rise together by row, at the direction of the Student Leaders, and approach the **RIGHT SIDE** of the stage. There is a ramp available adjacent to the stage.

- Hand your name card to announcer.
- Begin your walk across the stage as your name is announced.
- Receive your diploma with your left hand; shake the President's hand with your right. If you wish to not shake hands, please keep your hands to your side.
- As you return to your seat, use your right hand to move the tassel from the right to the left.
- Return to your chair and REMAIN STANDING until everyone in the row is back; sit down together.
- Concluding remarks
- Recessional
- President Hanson and dignitaries will lead the recessional. Please wait for them to exit.
- Faculty will be next and then Graduates will stand and be released one row at a time, at the direction of the Student Leaders.
- To help the flow of traffic, exit and continue to the right to the Fieldhouse. **Do not stop** in the hallway outside of the Gym.
- Dismissal of family members will begin once the graduates have left the Performance Gym. They may join you at the Field House afterwards.

### **Regalia Pick-Up**

Please note your gown may need to be hung up to remove wrinkles. To ensure you receive regalia in your size please purchase regalia ASAP. If you are unable to get to campus to pick up your regalia, please contact the Campus Store at [campusstore@anokaramsey.edu](mailto:campusstore@anokaramsey.edu) for assistance. The Coon Rapids Campus Store will have extended hours, **8:00 AM – 7:00 PM on Friday, May 12<sup>th</sup>**.

### **Number of Guest and Seating**

Due to capacity of ceremony space, graduates are allowed to have up to four guests attend the commencement ceremony. There will be no tickets to the event. Seats are first come first choice of seating; graduates are unable to save seats. Accommodation seating will be reserved.

There will be an overflow area (Legacy Room) and a family friendly room (L132) available for extra guests to view the livestreaming of the event.

### **Live Streaming**

For those guests unable to attend the commencement ceremony there will be live streaming available with live captioning. Please view either link for the live streaming: [Coon Rapids Commencement Live Streaming1](#) or [Coon Rapids Live Streaming2](#).

Guest attending in-person and need live transcription, please view here: [ARCC Coon Rapids Campus Live Transcription](#) Use code: 5516975

### **Parking**

Parking is available in parking lot 1. Door 8 will be the closest to G100 and is handicap accessible.

The Coon Rapids Campus map can be found here: [Coon Rapids Campus Map](#)

### **Diplomas**

Diplomas will be ordered for graduates after the end of the term, once their applications have been evaluated. Diplomas will be mailed to the graduate's permanent address on file in eServices. Please verify and update your mailing address and contact information in your ARCC eServices account.

### **Questions**

Do not hesitate to ask! Please contact us by emailing [graduationcr@anokaramsey.edu](mailto:graduationcr@anokaramsey.edu)

**Enjoy your Commencement! This is your special day! Congratulations!**