

## **Cambridge Commencement Ceremony**

Date: **Friday, May 13<sup>th</sup>, 2022**

Time: **4:30 PM**

Location: **Cambridge National Guard Armory  
505 Spirit River Dr. S  
Cambridge, MN 55008**

### **Timeline**

- 2:30 PM Shuttles for students begin from the ARCC Cambridge College to the Cambridge Armory (recurring shuttle until 7:00pm).
- 3:00 PM Graduates arrive and need to receive their NAME CARD at the check in table in the hallway near graduate waiting room. Name cards are used to confirm graduate attendance and are used to announce the graduate during the ceremony. Graduates are required to wear graduation regalia. **Note:** there will be no check-in area for personal belongings. Please make sure you leave your personal items with your guests.
- 3:15 PM Graduate walk through (brief – not in entirety).
- 3:45 PM Doors to the gym will be open for guest seating.  
**Special seating Accommodations:** Graduates are responsible to note any special accommodations on the RSVP or request accommodation prior to ceremony.  
**ONLY** pre-requested special accommodation seating will have reserved seating
- Limited Guest parking is available at the Cambridge Armory
  - Shuttle between ARCC Cambridge College and Cambridge Armory – recurring every 15 minutes between 2:30pm and 7:00pm.
- 4:00 PM Graduates Line up in the hallway outside of graduate waiting/dressing room.
- 4:30 PM Processional March.
- 6:00 PM Graduation will conclude.
- 6:00 PM Graduate and Guest reception will be available in the lobby of the Cambridge Armory following the ceremony

### **Commencement Ceremony Instructions**

- Processional: Enter into the ceremony space – led by faculty members  
Welcome & Introductions & Speeches
- The Conferring of Degrees
- Graduates will be invited to come forward to receive diploma covers.

- Graduates are to rise together by row, at the direction of the Student Leaders, and approach the RIGHT SIDE of the stage.
- Hand your name card to announcer.
- Begin your walk across the stage as your name is announced.
- Receive your diploma with your left hand. **There will be no shaking hands during this time.** Please keep your hands to your side.
- As you return to your seat, use your right hand to move the tassel from the right to the left.
- Return to your chair and REMAIN STANDING until everyone in the row is back; sit down together.
- Concluding remarks
- Recessional
- President Hanson and dignitaries will lead the recessional. Please wait for them to exit. Faculty will be next and then the graduates will stand and be released one row at a time, at the direction of the Student Leaders.
- To help with flow of traffic, do not stop immediately outside of the doors.
- Dismissal of family members will begin once the graduates have left room.

### **Masks/COVID**

Masks are not required for the Commencement Ceremony but encouraged if you choose. All attendees are required to follow relevant college COVID-19 mandates including staying home if you feel sick.

Current guidelines can be found at <https://www.anokaramsey.edu/coronavirus>

### **Regalia Information**

Please note your gown may need to be hung up to remove wrinkles. The Cambridge campus store will be open on Friday, May 13<sup>th</sup>, from 8:00AM – 4:30PM. To ensure you receive regalia in your size please purchase regalia ASAP. If you are unable to get to campus to pick up your regalia, please contact the Campus Store at [campusstore@anokarmasey.edu](mailto:campusstore@anokarmasey.edu) for assistance.

### **Number of Guest and Seating**

Due to capacity of ceremony space, graduates are allowed to have up to four guests attend the commencement ceremony. There will be no tickets to the event. Seats are first come first choice of seating; graduates are unable to save seats. Accommodation seating will be reserved. There will be an overflow area (side room in the Armory) available for extra guests to view the livestreaming of the event.

### **Live Streaming**

For those guests unable to attend the commencement ceremony there will be live streaming available with live captioning. Please view either link for the live streaming: [Cambridge Commencement Live Streaming1](#) or [Cambridge Commencement Live Streaming2](#).

Guest attending in-person and need live transcription please view here: [Cambridge Live Transcription](#)

**Parking**

The Cambridge Armory has parking lot with **limited** availability. Shuttles for Graduates/Guests will begin from the Anoka-Ramsey Cambridge Campus over to Armed Forces Community Center beginning at 2:30pm. The shuttle will be recurring every 15 minutes between 2:30 PM – 7:00 PM. Please encourage your guests to utilize the shuttle from the college if possible.

**Diplomas**

Diplomas are ordered for all graduates at the end of the term and after all applicants have been evaluated. Diplomas are mail to the permanent address on file in eServices. Please verify this address is correct.

**Questions:**

Do not hesitate to ask! Please contact us by emailing [graduationcc@anokaramsey.edu](mailto:graduationcc@anokaramsey.edu)

Please continue to watch the [Commencement Website](#) for updated information.

**Enjoy your Commencement! This is your special day! Congratulations!**

Sincerely,  
*Cambridge Graduation Committee*