

About the myHomework Student Planner App

The myHomework Student Planner app allows your schedule to be readily available at your fingertips. Stay on task by keeping track of classes, assignments and tests through this virtual planner. Avoid missed assignments by receiving notifications for upcoming due dates.

This app is compatible with iPad, iPhone, Android Tablets/Kindle, Android Phones, Windows, Mac & Chromebook. The basic version of the app is free, and the upgraded premium version is \$4.99/year. Below is a step-by-step guide on how to get started.

Getting started

From the app store, download the myHomework Student Planner app on your phone, tablet, and/or computer.

How to add your classes

- 1.) To begin, click on the 'classes' tab and hit the (+) plus icon in the upper righthand corner.
- 2.) Enter your classes for your current term along with the start and end dates.
- 3.) Assign a color to each class.

How to add your homework assignments

- 1.) To enter a homework assignment, click on the 'homework' tab and hit the (+) plus icon in the upper righthand corner.
- 2.) Enter in the details of the assignment. Include a short description, the class associated with the assignment, the type of assignment (homework/test/paper/etc.), the due date and time of the assignment, and whether it is a reoccurring (ex: weekly).
- 3.) Place a priority level on the assignment (high, medium, or low).
- 4.) Include a reminder for the assignment. You can choose one of the reminder options offered or create a custom reminder for non-reoccurring assignments.
- 5.) Include any additional information relevant to the assignment and click 'save' in the upper righthand corner. Once saved, an assignment notification will appear.
NOTE: Homework assignments can also be entered within the 'calendar' tab by clicking on the (+) plus icon in the upper righthand corner and then clicking the 'add homework' tab.

How to label an assignment as complete

- 1.) Once you complete an assignment, click on the notification you created for it.
- 2.) Slide the button at the bottom of the page to label the assignment as completed.
- 3.) Once an assignment is labeled as completed, the assignment notification will be crossed out.
NOTE: To permanently remove an assignment notification click on it and hit 'delete' located at the bottom of the page.

How to add an event

- 1.) To add an event, such as an upcoming Zoom session, click the (+) plus icon within the 'calendar' tab.
- 2.) Include a short description of the event, the date it will occur, and the start and end times.
- 3.) Specify if the event is reoccurring and include a reminder. Again, you can choose from one of the reminder options or create a custom reminder for non-reoccurring events
- 4.) Include any additional information about the event that may be helpful.
- 5.) Click the 'save' button in the righthand corner and the event will automatically save in your calendar.
NOTE: To delete an event, click on the event notification and click 'delete event.'

Your calendar

Within the 'calendar' tab, you can add no school days, late starts, and early release times. You can view your calendar by month, week, or day by clicking on the tabs located above the calendar.