ARCC MANE Nursing

Program Information Packet

http://www.AnokaRamsey.edu/Nursing

Program Information:

Anoka-Ramsey Community College (ARCC) is a member of Minnesota Alliance for Nursing Education (MANE), an alliance of Minnesota nursing programs dedicated to increasing the educational capacity for baccalaureate education. The MANE program is a shared, concept-based baccalaureate curriculum, based on a set of core competencies, intended to prepare graduates to provide care to individuals, families, and communities in health promotion, acute or chronic illness, and at the end of life. This shared curriculum provides a seamless transition from associate to baccalaureate nursing education.

The program is designed as four years of full-time study, with the first two semesters devoted to prerequisite/preparatory courses required for admission to the nursing program. Successful completion of five semesters leads to the option for an Associate of Science Degree in Nursing offered by Anoka-Ramsey Community College and eligibility to take the NCLEX RN licensure examination. The MANE curriculum continues for three additional semesters leading to a Bachelor of Science degree with a major in Nursing (BSN) offered by Metropolitan State University or Minnesota State University Moorhead. It is intended that all courses will be offered at the Anoka-Ramsey Community College campuses: Cambridge and Coon Rapids**. Nursing courses are offered daytime only during the spring and fall semester**.

ARCC MANE Admission Requirements:

1) Applicants must apply and be accepted to ARCC before submitting a nursing application. An ARCC student ID number must be listed on the nursing application.

   To Apply: http://www.anokaramsey.edu/apply

2) Submission of official and final transcripts from **ALL** institutions attended (US and International) regardless of whether the credits will apply to the nursing program. If applicant has attended ARCC they do not need to submit official transcripts from ARCC but should list the college on the nursing application. Omission of an official transcript will lead to an automatic denial to the program.

   Request official Minn State transcripts to be sent to ARCCC: Minnesota State Transcript Retrieval Form

3) A minimum grade point average (GPA) of a 2.75 based solely on the **first semester** of the MANE curriculum plan as required by ARCC.

   Official transcripts will be used to calculate GPA. All courses for the MANE curriculum plan must have a C or higher (C- and P grades are not accepted). If a course has been taken multiple times, the highest course grade will be used for GPA calculation.

   > **First Semester of ARCC's MANE Curriculum** (other MANE colleges may have different general education requirements):
   > - College Writing and Critical Reading (ENGL 1121 OR ENGL 1120)
   > - Elective MnTC Course OR Principles of Biology I (BIOL 1106) (BIOL 1106 is a required prerequisite for BIOL 2113 and BIOL 2201 in the second semester)
   > - Fundamentals of General, Organic, and Biological Chemistry (CHEM 1050, CHEM 1061 also acceptable; CHEM 1020 no longer accepted)
   > - General Psychology (PSYC 1110)

   Check the equivalency of transfer credits using Transferology: http://www.transferology.com.

4) Full acceptance to the program is dependent on successful completion of the second semester of the MANE curriculum plan, maintaining a minimum grade point average (GPA) of 2.75 from the first semester.

> **Second Semester of ARCC's MANE Curriculum** (must be completed before starting nursing [NURS] courses):
> - Anatomy and Physiology I (BIOL 2113)
> - Microbiology (BIOL 2201)
> - Introduction to Communication (CMST 1110) OR Interpersonal Communication (CMST 2220) OR Intercultural Communication (CMST 2210)
> - Lifespan Development (PSYC 2235)

5) All applicants are required to complete the most current Assessment Technologies Institute (ATI) standardized Test of Essential Academic Skills (TEAS) before application. The newest version became available September 2016. TEAS V results are no longer accepted. The TEAS can be taken multiple times and the applicant's best score may be used. All applicants can apply to the program with any TEAS score. The test covers reading, mathematics, science, and English and language usage. Make sure to prepare for the exam and sign-up early. The test is computerized, and scores are received immediately.

Students choosing to take the TEAS at a non-MANE sponsored site will need to contact ATI (1-800-667-7531) and have their transcript transferred for an additional fee.

MANE testing sites include Anoka-Ramsey (Coon Rapids, Cambridge), Century (White Bear Lake), Normandale (Bloomington), North Hennepin (Brooklyn Park), Inver Hills (Inver Grove Heights), Ridgewater (Willmar, Hutchinson) as well as Metropolitan State (St. Paul) and Minnesota State University Moorhead (Fargo).

> Sign-up to take the TEAS test through ATI: http://www.atitesting.com

Note: TEAS testing at ARCC will be offered up to two weeks prior to the application deadline. No additional testing dates and times will be offered two weeks prior to the application deadline.

*The last application cycle that MANE will accept the **TEAS 6** version (taken any year since 2016) will be the application cycle for Fall 2023 that opens December 1, 2022 - February 1, 2023.

*The **TEAS 7** will be required starting with the application cycle for Spring 2024 that opens April 1, 2023 - June 1, 2023.

6) LPN students are awarded 5 advanced standing credits for their previous LPN coursework. LPN applicants must supply proof of current, unencumbered licensure from any state in the United States. **LPN track is available Fall semester at the Coon Rapids campus only.** LPN applicants may attend the Cambridge campus or apply for the traditional track for the Spring semester but will not be awarded 5 advanced standing credits.

7) If an applicant needs to petition any nursing requirements, Academic Standards Petitions are due by January 15 for the Fall application deadline and May 15 for the Spring application deadline.

MANE Holistic Admissions

Holistic Admissions assesses an applicant's unique experiences and attributes alongside traditional measures of academic achievement like grades and test scores. A broad range of factors are considered reflecting the applicant's academic readiness, contribution to the incoming class, and potential for success both in school and later as a professional nurse. Colleges and universities have employed a holistic admission process to assemble a diverse class of students with the background, qualities, and skills needed for success.

1) Metrics - 20%
   - TEAS composite score divided by a factor of 10 (Ex: Composite score of 72% = 7.2 out of 10)
   - First semester GPA of MANE curriculum plan (Ex: GPA = 2.75 out of 4)
   - The combined total TEAS and GPA score will be the student's metric score.
     (Ex. Total Score = 7.2 + 2.75 = 9.95 out of 14.0)

2) Experience - 40%
   - <u>Work/Volunteer Experiences</u>: List up to five work or volunteer experiences that were or are most impactful for you. Provide name of organization, position/role, and timeframe of involvement.
   - <u>Lived Experience</u>: Not to exceed 250 words. Do not include your name in essay. "*Describe your personal lived experiences outside of work and educational experiences. Include how this inspires you to become a nurse and what this teaches you about the commitment and drive it takes to be a successful and committed nurse.*"

3) Attributes - 40%
   - <u>Other Educational & Training Experiences</u>: List up to five other educational or training experiences that were or are most impactful for you. Provide name of organization, title of experience, and time frame of involvement.
   - <u>Teamwork/Collaboration & Accountability</u>: Not to exceed 250 words. Do not include your name in essay. "*Describe a situation in your life that demonstrates your experience with Teamwork/Collaboration & Accountability. What was your role and what was the outcome of this experience?*"
   - <u>Beliefs and Values</u>: 50 words or less and may be typed or cut and paste. Do not include your name in essay. "*Briefly describe a person or one experience that has prepared you to care for diverse populations. Specifically, with respect for the dignity, worth and human rights of all individuals.*"

4) All applicants, regardless of LPN status, will be placed into a common applicant pool.

5) ARCC accepts 80 students at the Coon Rapids campus and 32 at the Cambridge campus every Fall and Spring semesters for a total of 112 spots. (Over 300 applications are typically received every application cycle.)

   - Applicants who are not offered acceptance or conditional acceptance will either be placed on the alternate list or denied.
     i. Alternate list students should prepare as if they will get into the program and as if they will not. They should be taking their second semester courses and be ready to apply for the next application round at the same time. Applicants placed on the alternate list will need to apply for the next application cycle to be considered for the next program start. ARCC will not disclose an applicant's number on the alternate list.
     ii. Denied students are missing required application documents or admission requirements and are encouraged to meet with an advisor to discuss their missing requirements.

MANE Holistic Admissions Criteria

MANE Holistic Admissions Review is made up for three components:
Experiences, Attributes, and Metrics.

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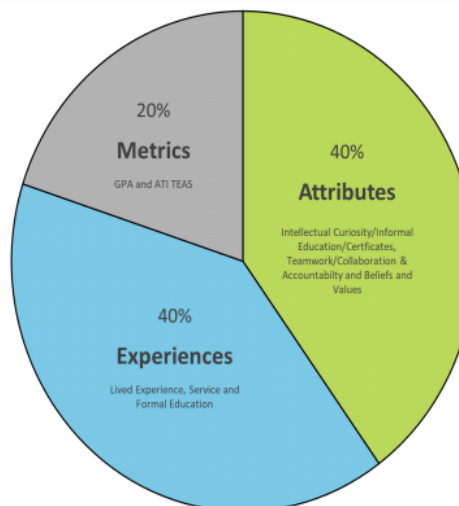Minnesota Alliance
for Nursing Education

Metrics (M) - 20%

GPA
• 2.75 GPA minimum (Semester 1 Courses) to apply
•Conditional Acceptance pending completion of 2nd semester coursework with cumulative 2.75 GPA across required semester 1 and 2 courses
• All **MANE required courses** taken must have a letter grade of C or higher for application

ATI (TEAS)
• Basic or Developmental TEAS Score <58%
• Proficient TEAS Score 58.7-79.3%
• Advanced TEAS Score 80 - 91.3%
• Exemplary TEAS Score of 92-100%

All applicants can apply to the program with any TEAS score

Pie chart:
- 20% **Metrics** — GPA and ATI TEAS
- 40% **Attributes** — Intellectual Curiosity/Informal Education/Certficates, Teamwork/Collaboration & Accountabilty and Beliefs and Values
- 40% **Experiences** — Lived Experience, Service and Formal Education

Experiences (E) - 40%

Lived Experience *"Describe your personal lived experiences outside of work and educational experiences. Include how this inspires you to become a nurse and what this teaches you about the commitment and drive it takes to be a successful and committed nurse."* **(not to exceed 250 words; do not include your name).**
• Personal story/lived experience and/or
• Path travelled/personal journey and/or
• Obstacles overcome and/or
• Personal growth

Service (Provide up to 5 experiences)
•Community Engagement/Experience (can include volunteer work to support community, school/Parent-teacher association, TRIO engagement, Jeremiah/parent co-operative engagement, Foster care engagement, board service within community, volunteer with non-profit organizations, etc.)
• Healthcare Experience (can include nursing assistant, MA, LPN, phlebotomist, EMT, HUC, etc.)
• Service Experience (can include wait staff, bartender, barista, hair stylist, customer service, taxi/ride share driver, etc.)

Formal Education
• Any previous degree and completed MANE required general education credits, as outlined in curriculum plan

Attributes (A) - 40%

Intellectual Curiosity/Other Educational & Training Experiences (Provide up to 5 experiences)
• Intellectual curiosity seeks to learn, think, and understand ideas
• Seeks training and other learning experiences (related to volunteering, caregiving, military service, ROTC, massively open online courses (MOOC), online courses, community education, etc.)

Certifications
•Basic life support/ACLS/PALS, conflict resolution, computer software (Microsoft/Excel/PowerPoint), project management professional, equity and inclusion, interpreter training (second language/American sign language), specific job-related training, etc.

Teamwork, Collaboration and Accountability: *Describe a situation in your life that demonstrates your experience with Teamwork/Collaboration & Accountability. What was your role and what was the outcome of this experience?* **(not to exceed 250 words; do not include your name).**

Teamwork, Collaboration: The willingness to work with others to complete specific tasks that work toward the completion of a common goal
• **Accountability:** The willingness to understand, accept, and take responsibility for one's actions/decisions to complete a particular task/goal
• **Beliefs and Values:** *Describe a person or one experience that helped prepare you to care for diverse populations. Specifically, with respect for the dignity, worth and human rights of all individuals.* **(50 words or less; do not include your name)**

Evidence of the following will need to be provided before students start the nursing program. <u>These do not need to be complete before applying to the nursing program</u>:

1) Documentation of current CPR Healthcare Provider.

2) Completion of current Minnesota Human Services Background Check:
    a. If an applicant has been arrested, charged or convicted of any criminal offense, he or she should investigate the impact that the charge or conviction may have on his or her chances of employment or licensure as a registered nurse and the student's chances to obtain federal, state and other higher education financial aid (by Minnesota Statue 135A. 157). Contact the Minnesota Department of Human Services for questions regarding previous criminal offenses and the impact on licensure: 800-627-3529.
    b. If the applicant refuses or is disqualified as a result of the background study, the applicant will be unable to successfully complete the requirements of the MANE program.
    c. ARCC's clinical sites are through Allina Health. Please note that Allina Health has a policy that any student who has been previously let go from Allina (for any reason and from any position) cannot complete clinical requirements with them. These individuals should seek another nursing program that does not go through Allina Health for their clinical sites.

3) Completed health and immunization record, including proof of current immunizations and tuberculosis testing, and/or other requirements as defined by the clinical agency. Nursing students MUST be current on required vaccinations. Allina Health requires all students to have received the COVID-19 vaccination. Students cannot be conscientious objectors to vaccinations.

4) Health insurance is strongly recommended by the clinical sites but is not mandatory.

5) Health provider must give clearance throughout the program to be unrestricted to provide patient care.

ARCC MANE Timelines for application and notification status:

1) Applications will be available online the first day of the application cycle (see dates below). Go to MANEMN.org to find the online application, under Prospective Students. Applicants must submit the online application by the deadline (see dates below); however, applicants should not complete their application until their final grades have been issued for the First Semester MANE Curriculum courses and they have completed the ATI TEAS.

2) Applications Accepted:
    a. **Fall Semester Start: December 1 through February 1**
    b. **Spring Semester Start: April 1 through June 1**

3) Notifications to Applicants:
    a. Fall Semester Start:
        i. April 1 letters emailed to applicants notifying of acceptance, denial, or alternate list status.
        ii. April 15 notification deadline by applicant to respond to ARCC to accept admission.
    b. Spring Semester Start:
        i. August 1 letters emailed to applicants notifying of acceptance, denial, or alternate list status.
        ii. August 15 notification deadline by applicant to respond to ARCC to accept admission.

4) Applications of students not accepted to MANE will remain on file through the next admission cycle. If a student chooses to reapply for the next admission cycle, the student must:
   a. Complete a new application.
   b. Update any materials needed to maintain currency of admission requirements.
   c. Any successive applications will require the student complete and submit all required information and documents as if applying to MANE for the first time.

5) Applicants should make sure to activate their ARCC email accounts to check for other official communication from ARCC and the Nursing program.
   a. To access ARCC email account go to http://www.anokaramsey.edu, hover over "Current Students", and click on "Email". Enter in Your StarID@go.minnstate.edu and StarID password.
   b. Issues accessing email accounts can be directed to the ARCC IT HelpDesk at 763-433-1510.

Questions?

Prospective Students, please contact Admission at 763.433.1300 or Admissions@anokaramsey.edu

Current Students, please contact your assigned Academic Advisor

MANE CURRICULUM PLAN

	SEMESTER ONE	CREDITS	TOTAL	SEMESTER TWO	CREDITS	TOTAL
YEAR 1	o College Writing & Critical Reading (ENGL 1120 or ENGL 1121) o Elective MnTC Course or Principles of Biology I (BIOL 1106) (BIOL 1106 is a required prerequisite for BIOL 2113 and BIOL 2201) o Fundamentals of General, Organic, & Biological Chemistry (CHEM 1050)* o General Psychology (PSYC 1110)	4 4 3 4	**15**	o Human Anatomy & Physiology I (BIOL 2113) o Microbiology (BIOL 2201) o Communication (CMST 1110 or CMST 2210 or CMST 2220) o Lifespan Development (PSYC 2235)	4 4 3 4	**15**
	Must have Semester One coursework completed with a 2.75 GPA or higher prior to applying to the nursing program. All courses in the curriculum plan must be completed with a C or higher.			Must have Semester Two coursework completed prior to beginning nursing courses and maintain a cumulative GPA of a 2.75 or higher in Semesters One and Two coursework to be fully admitted to the nursing program.		

	SEMESTER THREE: ANOKA-RAMSEY	CREDITS	TOTAL	SEMESTER FOUR: ANOKA-RAMSEY	CREDITS	TOTAL
YEAR 2	• Foundations of Nursing - Health Promotion (NURS 2700) • Nutrition & the Role of the Professional Nurse (NURS 2750) o Human Anatomy & Physiology II (BIOL 2114)	9 (N) 2 (N) 4	11 (N) <u>4</u> **15**	• Chronic and Palliative Care (NURS 2800) • Pharmacology & the Role of the Professional Nurse (NURS 2820) • Applied Pathophysiology for Nursing I (NURS 2850) o General Sociology (SOC 1111) or Intro to Cultural Anthropology (ANTH 2201)	7 (N) 3 (N) 2 (N) 3	12 (N) <u>3</u> **15**

	SEMESTER FIVE: ANOKA-RAMSEY	CREDITS	TOTAL	SEMESTER SIX: METROPOLITAN STATE	CREDITS	TOTAL
YEAR 3	• Acute and Complex Care (NURS 2900) • Applied Pathophysiology for Nursing II (NURS 2920) • Nursing Leadership (NURS 2950) o Intro to Ethics (PHIL 1110) or Medical Ethics (PHIL 1200) *Upon completion of semester five: eligible for NCLEX-RN licensure exam and Associate of Science in Nursing degree*	7 (N) 2 (N) 3 (N) 3	12 (N) <u>3</u> **15**	• Nursing Care of the Family (NURS 406) • Evidence-Based Nursing Practice (NURS 444) o Statistics (MATH 1114 at Anoka-Ramsey; STAT 201 at Metropolitan State) • Writing in Your Major (WRIT 331)	4 (N) 3 (N) 4 4	7 (N) <u>8</u> **15**

	SEMESTER SEVEN: METROPOLITAN STATE	CREDITS	TOTAL	SEMESTER EIGHT: METROPOLITAN STATE	CREDITS	TOTAL
YEAR 4	• Nursing Informatics (NURS 446) • Nursing Leadership II (NURS 464) • Population Based Care (NURS 459) • Upper Division General Education	2 (N) 7 (N) 4 (N) 3	13 (N) <u>3</u> **16**	• Global Health Perspectives for Nursing (NURS 485) or Global Health Issues (HSCI 309) • Integrative Seminar and Practicum (NURS 490) • Upper Division General Education	3 (N) 7 (N) 4	10 (N) <u>4</u> **14**

- *Principles of Chemistry I (CHEM 1061) is an acceptable higher-level CHEM 1050 substitution that does not require a petition.
- All nursing courses (NURS) in each semester must be completed with a C or higher to progress to the next semester.
- General education courses can be taken earlier, but not later, than the identified semester. Writing in Your Major (WRIT 331) and the Upper Division General Education courses cannot be taken at Anoka-Ramsey.

- Credits in Associates: 35 Nursing + 40 General Education = 75 Total
- Credits after licensure eligibility: 30 Nursing + 15 General Education (10 of the 15 must be upper division) = 45 Total
- Total Program Credits: 65 Nursing + 55 General Education = 120 Total
- **Application available during application periods at MANEMN.org**
- **APPLICATION PERIODS: December 1 to February 1 – Fall Semester Start**
  April 1 to June 1 – Spring Semester Start

MANE CURRICULUM PLAN FOR LPNs

	SEMESTER ONE	CREDITS	TOTAL	SEMESTER TWO	CREDITS	TOTAL
YEAR 1	o College Writing & Critical Reading (ENGL 1120 or ENGL 1121) o Elective MnTC Course or Principles of Biology I (BIOL 1106) (BIOL 1106 is a required prerequisite for BIOL 2113 and BIOL 2201) o Fundamentals of General, Organic, & Biological Chemistry (CHEM 1050)* o General Psychology (PSYC 1110)	4 4 3 4	**15**	o Human Anatomy & Physiology I (BIOL 2113) o Microbiology (BIOL 2201) o Communication (CMST 1110 or CMST 2210 or CMST 2220) o Lifespan Development (PSYC 2235)	4 4 3 4	**15**
	Must have Semester One coursework completed with a 2.75 GPA or higher prior to applying to the nursing program. All courses in the curriculum plan must be completed with a C or higher.			Must have Semester Two coursework completed prior to beginning nursing courses and maintain a cumulative GPA of a 2.75 or higher in Semesters One and Two coursework to be fully admitted to the nursing program.		
	SEMESTER THREE: ANOKA-RAMSEY	CREDITS	TOTAL	**SEMESTER FOUR: ANOKA-RAMSEY**	CREDITS	TOTAL
YEAR 2	• Advanced Standing Credit for Practical Nursing Education • Transition to the Role of the Professional Nurse (NURS 2720) • Nutrition & the Role of the Professional Nurse (NURS 2750) o Human Anatomy & Physiology II (BIOL 2114)	5 (AS) 4 (N) 2 (N) 4	6 (N) <u>4</u> **10**	• Chronic and Palliative Care (NURS 2800) • Pharmacology & the Role of the Professional Nurse (NURS 2820) • Applied Pathophysiology for Nursing I (NURS 2850) o General Sociology (SOC 1111) or Intro to Cultural Anthropology (ANTH 2201)	7 (N) 3 (N) 2 (N) 3	12 (N) <u>3</u> **15**
	SEMESTER FIVE: ANOKA-RAMSEY	CREDITS	TOTAL	**SEMESTER SIX: METROPOLITAN STATE**	CREDITS	TOTAL
YEAR 3	• Acute and Complex Care (NURS 2900) • Applied Pathophysiology for Nursing II (NURS 2920) • Nursing Leadership (NURS 2950) o Intro to Ethics (PHIL 1110) or Medical Ethics (PHIL 1200) *Upon completion of semester five: eligible for NCLEX-RN licensure exam and Associate of Science in Nursing degree*	7 (N) 2 (N) 3 (N) 3	12 (N) <u>3</u> **15**	• Nursing Care of the Family (NURS 406) • Evidence-Based Nursing Practice (NURS 444) o Statistics (MATH 1114 at Anoka-Ramsey; STAT 201 at Metropolitan State) • Writing in Your Major (WRIT 331)	4 (N) 3 (N) 4 4	7 (N) <u>8</u> **15**
	SEMESTER SEVEN: METROPOLITAN STATE	CREDITS	TOTAL	**SEMESTER EIGHT: METROPOLITAN STATE**	CREDITS	TOTAL
YEAR 4	• Nursing Informatics (NURS 446) • Nursing Leadership II (NURS 464) • Population Based Care (NURS 459) • Upper Division General Education	2 (N) 7 (N) 4 (N) 3	13 (N) <u>3</u> **16**	• Global Health Perspectives for Nursing (NURS 485) or Global Health Issues (HSCI 309) • Integrative Seminar and Practicum (NURS 490) • Upper Division General Education	3 (N) 7 (N) 4	10 (N) <u>4</u> **14**

- *Principles of Chemistry I (CHEM 1061) is an acceptable higher-level CHEM 1050 substitution that does not require a petition.
- All nursing courses (NURS) in each semester must be completed with a C or higher to progress to the next semester.
- General education courses can be taken earlier, but not later, than the identified semester.
- Writing in Your Major (WRIT 331) and the Upper Division General Education courses cannot be taken at Anoka-Ramsey.

- Credits in Associates: 5 Advanced Standing + 30 Nursing + 40 General Education = 75 Total
- Credits after licensure eligibility: 30 Nursing + 15 General Education (10 of the 15 must be upper division) = 45 Total
- Total Program Credits: 65 Nursing + 55 General Education = 120 Total
- **Application available during application period MANEMN.org**
- **APPLICATION PERIOD: December 1 to February 1 – Coon Rapids Fall Semester Start Only**

Future Course Planner

Fall	Spring	Summer

Fall	Spring	Summer

Fall	Spring	Summer

Fall	Spring	Summer

Notes: