HOW TO RETURN YOUR FALL 2020 PSEO & RENTAL BOOKS

COON RAPIDS CAMPUS  763-433-1250

Due to the Covid-19 Pandemic, the process for returning Rentals and PSEO books has changed for the FALL 2020 semester. Books must still be returned, but they will be dropped off at the Buyback Window located behind the bookstore. You can enter the college through Door #1, located near the College Services Entrance. There will be signs up directing you where to go. Please fill out the form on the bottom of this page. Books need to be returned by DEC. 22.

Please practice safe Social Distancing. Only 1 person at a time can be at the buyback window counter. Please remain at least 6 feet from the nearest person. There will be markers on the floor directing you where to stand. A staff member of the Campus Store will be there should you have any questions.

YOU WILL BE CHARGED FOR ANY UNRETURNED BOOKS.

Returns will be accepted:
Monday, December 14 - Friday, December 18, 2020
(8:00 AM - 4:30 PM)
Monday, December 21 - Tuesday, December 22, 2020
(8:00 AM - 4:30 PM)

If you are unable to return your books in person, you can mail them back, but you WILL have to pay for postage. Make sure you fill out the form on the next page completely, and sign it, to make sure you get credit for returning your books. Please mail books w/form to:
Anoka-Ramsey Community College Campus Store
Attn: PSEO/Rental Return
11200 Mississippi Blvd NW
Coon Rapids MN 5543322
ARCC BOOK RETURNS FORM

First & Last Name (Print): ____________________________________________

TECH ID NUMBER: ________________________________________________

Phone#: __________________________________________________________

Email Address: _____________________________________________________

Today's Date: _________________

Please check appropriate box below for FALL 2020 Books:
☐ PSEO
☐ RENTAL
☐ BOTH (PSEO & RENTAL)

Number of books returning in bag today: ________________

Book # 1 Title: ____________________________________________________

Book # 2 Title: ____________________________________________________

Book # 3 Title: ____________________________________________________

Book # 4 Title: ____________________________________________________

Book # 5 Title: ____________________________________________________

Book # 7 Title: ____________________________________________________

Book # 8 Title: ____________________________________________________

Book # 9 Title: ____________________________________________________

Book # 10 Title: _________________________________________________

Book # 11 Title: _________________________________________________

Book # 12 Title: _________________________________________________

Book # 13 Title: _________________________________________________

Book # 14 Title: _________________________________________________

SIGNATURE: _______________________________________________________

Updated 12/18/2020