HOW TO RETURN YOUR FALL 2020 PSEO & RENTAL BOOKS

Cambridge Campus bookstore

Due to the Covid-19 Pandemic, the process for returning Rentals and PSEO books has changed for the FALL 2020 semester. Books **must** still be returned. They will be accepted at **Door 5** on the Cambridge Campus, near the cafeteria. You can enter the college through Door #5. There will be signs to direct you. Tables will be set up for your returns. Please fill out the attached form on the back of this page and turn it in with your books. **You will be responsible for 75% of the cost of any books not returned.**

Please practice safe Social Distancing. Only **1** person at a time at each drop off table. Please remain at least 6 feet from the nearest person. You can wait in your car until a table becomes available, if necessary. A staff member of the Campus Store will be there to assist with any questions.

**Returns will be accepted:**
- Monday, December 14 - Friday, December 18, 2020
  (8:00 AM - 4:30 PM)
- Monday, December 21 - Tuesday, December 22, 2020
  (10:30 AM - 2:30 PM)

**If you are unable to return your books in person, you can mail them back. You will be responsible for the postage/shipping expense. Please include the form on the back with your books.**

**Mail them to:**
Anoka-Ramsey Community College Campus Store  
Attn: PSEO/Rental Return  
300 Spirit River Dr S  
Cambridge, MN 55008
ARCC BOOK RETURNS FORM

First & Last Name (Print): ____________________________________________

TECH ID NUMBER: ________________________________________________

Phone#: __________________________________________________________

Email Address:_______________________________________________________

Today's Date: ______________________

Please check appropriate box below for FALL 2020 Books:
☐ PSEO
☐ RENTAL
☐ BOTH (PSEO & RENTAL)

Number of books returning in bag today: ______________

Book # 1 Title:_______________________________________________________
Book # 2 Title:_______________________________________________________
Book # 3 Title:_______________________________________________________
Book # 4 Title:_______________________________________________________
Book # 5 Title:_______________________________________________________
Book # 7 Title:_______________________________________________________
Book # 8 Title:_______________________________________________________
Book # 9 Title:_______________________________________________________
Book # 10 Title:______________________________________________________
Book # 11 Title:______________________________________________________
Book # 12 Title:______________________________________________________
Book # 13 Title:______________________________________________________
Book # 14 Title:______________________________________________________

SIGNATURE:_______________________________________________________

Updated 12/18/20