

Concurrent Enrollment Student Guide

AnokaRamsey.edu/Concurrent

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AnokaRamsey.edu/disclosures. This document is available in alternative formats to individuals with disabilities by calling the Minnesota Relay Service at 7-1-1 or 1-800-627-3529.





Concurrent Enrollment and ARCC Contacts

College Telephone Directory	\) Cambridge	Coon Rapids
Admissions	763-433-1300	763-433-1300
Advising	763-433-1830	763-433-1230
Bookstore	763-433-1850	763-433-1250
Business Office	763-433-1600	763-433-1600
Continuing Education/Customized Training	763-433-1200	763-433-1200
Disability Services	763-433-1350	763-433-1350
Financial Aid	763-433-1500	763-433-1500
Graduation Information	763-433-1362	763-433-1362
Information Desk	763-433-1840	763-433-1240
Library	763-433-1950	763-433-1150
Math Skills Center		763-433-1260
Placement Testing (Accuplacer)	763-433-1980	763-433-1180
Records & Registration Office	763-433-1400	763-433-1400
Scholarships	763-433-1820	763-433-1220
Transcripts	763-433-1400	763-433-1400
Tutoring Services	763-433-1990	763-433-1190

Anoka-Ramsey Concurrent Enrollment Team

Shannon Kirkeide - Dean of Academic and Community Outreach

Shannon.Kirkeide@anokaramsey.edu 763.433.1897

- Program Development new courses or new high school partners
- Instructional Support primary contact for Faculty Liaisons and Curriculum

Abbie Huttenburg - Director of K-12 Partnerships

Abbie.Huttenburg@anokaramsey.edu 763.433.1967

- Student Application/Registration process
- HS liaison primary contact for HS offices and High School Partner Teachers

Darcy Metz - Records staff: PSEO and Concurrent Enrollment

Darcy.Metz@anokaramsey.edu 763.433.1814

• Student Registration - Rosters and Withdraw information

Kristine.Kerkes@anokaramsey.edu 763.433.1959

Kristine Kerkes - Applications Processor

Kelsey.Johnson@anokaramsey.edu 763.433.1384

• Student Applications

Academic Advising - Primary contact for students and HS Counselors/Deans

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Molly Tast - Office for Students with Disabilities Coordinator

Kelsey Johnson - Concurrent Enrollment Transition Advisor

Molly.Tast@anokaramsey.edu 763.433.1318

• Contact for setting up accommodations for students



Greetings from the Concurrent Enrollment Program

Welcome to Anoka-Ramsey Concurrent Enrollment Program!

We are excited to welcome you to the beginning, or continuation, of your college career at Anoka-Ramsey Community College (ARCC).

Students taking Concurrent Enrollment courses through Anoka-Ramsey have the same level of access to learning resources and are held to the same standards of achievement and grading standards as on campus students. In addition, Concurrent Enrollment students must follow the same rules, policies, and procedures as all other Anoka-Ramsey students.

Remember, you are creating an official Anoka-Ramsey Community College transcript that will allow you to transfer your Concurrent Enrollment credits from ARCC to almost any other college or university in the country.

In this guide, you will find an introduction to ARCC's Concurrent Enrollment Program, information about ARCC's academic services available to all students, and pertinent policies, procedures, and practices of our Concurrent Enrollment Program. Many of these policies, procedures, and practices are mandated by the Minnesota Legislature, Minnesota State Colleges and Universities (Minn State), and Anoka-Ramsey Community College.

Along with the information in this guide, never hesitate to contact your High School Counselor or Dean, your Concurrent Enrollment Program teacher, or Anoka-Ramsey Community College. We are more than happy to answer any questions, steer you in the right direction, or explain other Concurrent Enrollment course options that may be available to you at your high school.

Take full advantage of every opportunity!

Shannon Kirkeide

Dean of Academic/Community Outreach

Trannon Klikeide

Shannon.Kirkeide@anokaramsey.edu

Concurrent Enrollment Transition Advisor

Kelsey.Johnson@anokaramsey.edu

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Abbie.Huttenburg@anokaramsey.edu



Concurrent Enrollment Benefits and Tips

Benefits of Concurrent Enrollment

ARCC's Concurrent Enrollment Program gives high school students the opportunity to start their college careers early by taking rigorous, college-level courses in their high school.

Students participating in ARCC's Concurrent Enrollment Program will:

- Earn both ARCC and high school credit simultaneously
- Learn college-level reading, writing, critical thinking and study skills prior to their high school graduation.
- Demonstrate their ability to achieve in college-level courses. Competition for admission at college and universities means that admissions officers are looking for evidence of rigorous course work on high school transcripts.
- Reduce the time required to complete an associate's
 or bachelor's degree, with proper planning. Students
 will complete a variety of general education courses
 through ARCC's Concurrent Enrollment Program all of which will count towards a college degree.
- Increase their likelihood of completing a college degree. National data shows that students who take dual enrollment credits in high school are more likely than their peers who did not enroll in dual enrollment, to complete a bachelor's degree.
- Have the opportunity to reduce the cost of college!
 Participation in ARCC's Concurrent Enrollment
 Program is paid for by participating high schools.
 Additional savings can be realized when students
 transfer their Concurrent Enrollment credits to their
 next college or university.

Tips for Success!

- Bookmark the ARCC website for quick access to resource and student services!
- Manage your time ARCC recommends setting aside additional study time for your Concurrent Enrollment courses!
- O Be prepared and ask for help when you need it.
- O Think about your course selection. Read course descriptions online and get help from an academic advisor. If you have a specific career path, make sure the courses you're taking will help to fulfill the associate or bachelor's degree requirements of your program.

 (www.anokaramsey.edu/advising)
- Enroll in courses that interest you and expand your horizons.
- Review your course syllabus throughly and ask questions if you don't understand the expectations or policies.
- Be on time, participate in class discussions, take detailed notes and ask questions of your instructor and/or classmates.
- Do not procrastinate. You'll find that your college courses may require additional time to receive the same grades you've earned in high school.
- Be original! Do not plagiarize.
- Set goals for the day, the course, the semester, the year, your college career, and your life. Write these goals down so you can refer to them often!



College and Program Overview

Anoka-Ramsey Community College

Anoka-Ramsey Community College is a multi-campus institution and a member of the Minnesota State system. The Coon Rapids Campus is located on the banks of the Mississippi River twenty miles north of downtown Minneapolis. The Cambridge Campus is located on west Highway 95 on the Rum River.

Anoka-Ramsey opened in 1965 in a wing of Centennial High School in Circle Pines with an enrollment of 600 students. Anoka-Ramsey Community College has grown considerably. In 1967, the college moved to the current Coon Rapids Campus of approximately 103 acres. The Cambridge Campus opened in 1978 and has shown consistent growth in enrollment and facilities. During the 2016-2017 academic year, over 12,000 students completed credit classes at the college.

Anoka-Ramsey Community College is Accredited by the Higher Learning Commission and is a member of the North Central Association. Visit www.ncahlc.org for more information

Mission & Philosophy Statement

Statement of Mission

Anoka-Ramsey Community College is an open-door, comprehensive institution of higher education committed to excellence in teaching and learning. Anoka-Ramsey Community College is committed to responding to the educational needs of its changing communities and to providing opportunities for enhancing knowledge, skills and values in a supportive learning environment.

PSEO (Postsecondary Enrollment Options)

PSEO is a Minnesota program for high school juniors and seniors, which offers the opportunity to enroll in and attend college-level courses and apply earned credits toward high school graduation requirements and a college degree. State funding covers the cost of tuition and required books for eligible courses. Concurrent Enrollment is a branch of the Minnesota PSEO program.

PSEO program funds cannot be used for developmental courses (all courses numbered below 1000), or for courses that have high activity or material fees. Refer to Anoka-Ramsey Community College Policy 5G.2 Fees for a list of these courses. PSEO students enrolling in any of these courses must pay for the credits and associated fees.

Concurrent Enrollment Program Overview

Anoka-Ramsey Community College's Concurrent Enrollment Program has been providing high quality, college-level educational opportunities to school districts and high school students in the North Metropolitan Areas of Minneapolis and St. Paul and throughout Central Minnesota since 1987. Currently, Anoka-Ramsey Community College's Concurrent Enrollment Program partners with 12 high schools to provide college-level courses to high school students.

According to Minnesota Statutes section 124D.09 (https://www.revisor.mn.gov/statutes/cite/124d.09) and Minnesota State Colleges and Universities Board Policy 3.5, a Post-Secondary Enrollment Options (PSEO) concurrent enrollment course is a college or university course made available through the PSEO program, offered through a high school, and taught by a high school teacher. Concurrent enrollment courses enroll only high school students who may earn both high school and college credit for satisfactorily completed courses. A PDF version of the Minnesota State policy 3.5 and Procedure 3.5.1 is available here: http://www.minnstate.edu/board/procedure/305p1.html

Anoka-Ramsey Community College's Concurrent Enrollment Program works closely with partner high schools to determine course offerings, identify partner high school teachers credentialed to teach specific courses, and select students who meet the minimum requirements for participation. Creating close, mutually-beneficial partnerships between the College and participating high schools has led to an increase in the number of Concurrent Enrollment Program courses offered and the number of high school students earning both high school and college credit simultaneously while still in high school.



Concurrent Enrollment and PSEO Eligibility

To participate in Anoka-Ramsey Community College's Concurrent Enrollment Program, students must meet a number of eligibility requirements. Students must meet the program eligibility requirements as established by the MN statute and the Minn State Board Policy and Procedure. In addition to meeting the eligibility requirement to be eligible to participate in the Concurrent Enrollment program, students must also take the college's placement test. Anoka-Ramsey currently uses the Accuplacer as the placement test. Scores on the Accuplacer Assessment will determine eligibility for a number of commonly offered Concurrent Enrollment Program courses. Students may also meet the placement testing requirements for Anoka-Ramsey courses with qualifying MCA/ACT/SAT scores, as well as the Foundations/Seminar courses offered in the Mounds View and Anoka-Hennepin School Districts. For more information on placement, please visit www.anokaramsey.edu/assessment or the Concurrent Enrollment page www.anokaramsey.edu/concurrent.

The eligibility requirements of Anoka-Ramsey's PSEO and Concurrent Enrollment program are as follows:

Seniors – Class rank in the upper one-half of their class, a 3.0 or higher cumulative GPA, or a score at or above the 50th percentile on a nationally standardized, norm-referenced test. Juniors – Class rank in the upper one-third of their class, a 3.5 or higher cumulative GPA, or a score at or above the 70th percentile on a nationally standardized, norm-referenced test.

Additionally, students who do not meet the above criteria may submit documentation other than that specified above of their readiness and ability to perform college-level work as determined by the college or university.

The Minn State policy and the MN statute allow for some exceptions. Per Minn State Board Procedure 3.5.1, a high school that wishes to have a college or university offer a Concurrent Enrollment course to its students, but cannot generate sufficient enrollment to offer that course only to 11th and 12th grade students who meet the eligibility requirements may:

1) Request approval for an exception from the president of the college or university to allow 9th or 10th grade students who rank in the upper one-tenth of their class or attain a score at or above the 90th percentile on a nationally standardized, norm-referenced test, or have a favorable recommendation from a designated high school official to enroll in that course; or

- 2) Request approval for an exception from the president of the college or university to allow non-PSEO students to enroll in that course. The president of the college or university shall approve or deny the request after the appropriate college or university consultation process. In any concurrent enrollment course that enrolls both PSEO and non-PSEO students:
- 3) PSEO students shall be the majority of the students in the course; and
- 4) the concurrent enrollment instructor and college or university faculty member shall ensure that all PSEO students are held to college-level course standards.

Anoka-Ramsey Community College's Concurrent Enrollment Program places the onus of verifying the enrollment eligibility of students taking its courses squarely on the Partner High School. Failing to adhere to eligibility requirements and/or registration policies and procedures may jeopardize Anoka-Ramsey Community College's ability to offer Concurrent Enrollment Programs at institutions and/or award college credit to students enrolled in classes. It is extremely important that Partner High Schools abide by the eligibility requirements.

Placement Testing Options

As referenced earlier, all Concurrent Enrollment students must meet the eligibility requirements of the CE program as well as the placement testing requirements of each course. Many of the courses in the Concurrent Enrollment program require only a basic Reading score, however there are some that may require certain Math or English placement levels.

High schools are responsible for ensuring that all students have met the prerequisite requirements of their registered courses and must submit test scores if the student is using one of the alternative qualifying tests (ACT, MCA).

To meet the basic Reading requirements of all Anoka-Ramsey courses, students need to earn one of the following: 1) Accuplacer Reading Comprehension score of 54 2) MCA 10th grade Reading score of 1047 3) ACT Reading score of 21 4) Successful Completion of Foundations/Seminar coursework

The following courses require additional prerequisite scores in order for students to be allowed to participate. Please visit the Anoka-Ramsey Concurrent Enrollment page or the Course Descriptions page on our website (www.anokaramsey.edu) to view all prerequisite requirements for the following courses.

Courses with English or Math prerequisites:

ENGL 1121 CHEM 1020 MATH 1114 MATH 1200 MATH 1201 MATH 1210 MATH 1400 PHYS 1317



Anoka-Ramsey Policies and Procedures

Students taking Concurrent Enrollment Program courses at their high school are considered Anoka-Ramsey Community College students. Concurrent Enrollment Program students have the same level of access to learning resources and are held to the same rules, policies, and procedures as all other students. Thus, they are expected to follow all rules, policies, and procedures that pertain to Anoka-Ramsey Community College students. As teachers of Anoka-Ramsey Community College students through our Concurrent Enrollment Program, it is imperative that High School Partner Teachers are aware of all rules, policies, and procedures that pertain to Anoka-Ramsey Community College students.

A full listing of the most current and complete official policies and procedures, is available at http://www.anokaramsey.edu/about-us/policies-disclosures/policies-procedures/

Code of Conduct

Every student at Anoka-Ramsey is expected to conduct himself or herself in accordance with Minn State Board Policy 3.6 and generally accepted norms of conduct to preserve Anoka-Ramsey's safe and supportive learning environment. Anoka-Ramsey has the right to take action to support and protect the safety and wellbeing of the college community. Faculty has the responsibility to manage the classroom environment.

Visit http://www.anokaramsey.edu/about-us/policies-disclosures/policies-procedures/policy-3f1-student-conduct-code/ to review the entire Student Code of Conduct.

*Important Note: Plagiarism is serious. Plagiarism includes, but is not limited to, the use of paraphrase or direct quotation of the published or unpublished work of another person without full and clear acknowledgement, or the unacknowledged use of materials prepared by another person or agency engaged in the selling of term papers or other academic materials. If you are in doubt about plagiarism, ask your Faculty Liaison or other academic professional.

Data Privacy Notice from Minnesota State

If you are currently enrolled in or receiving services from one college or university within the Minnesota State College and University system, your academic records from that institution are available of official of other schools within the system while you are in attendance. If you intend to enroll at another institution with in the system, your academic records from other institutions are also accessible to officials at the schools where you are intending to enroll. Disclosures of your records to other schools under other circumstances may require your prior written consent.

Accomodations for Students with Disabilities

A student enrolled in an Anoka-Ramsey college course may qualify for accommodations if they have a documented disability. If a student has a documented disability, they must request their accommodations through the Office for Students with Disabilities at Anoka-Ramsey Community College. Many accommodations available in high school courses are available in college courses, but there is a difference in how accommodations are granted: **The student needs to self-identify and request accommodations from the college.**

- Any student interested in applying for accommodations in their
 college courses with Anoka-Ramsey will need to work with the
 Dean at the high school, who will assist the student in
 submitting their necessary paperwork to Anoka-Ramsey. This
 should be done in advance of the course so that all
 accommodations and resources are ready for the student on the
 first day of classes. Any accommodations granted after the start
 of the class will start immediately upon approval and will not
 apply retroactively.
- There may be modifications that Anoka-Ramsey cannot honor, as they would alter the course content significantly. Please discuss your options with your Dean or Anoka-Ramsey to see if you and your guardians are comfortable with the difference in accommodations/modifications in the college level, Anoka-Ramsey courses.
- Questions on accommodations can be directed to the Anoka-Ramsey Office for Students with Disabilities (763-433-1350) or visit the Anoka-Ramsey Disability Services website: anokaramsey.edu/resources/disability-services/

Family Educational Rights and Privacy Act (FERPA)

Once a student enrolls in courses school beyond the high school level (Concurrent Enrollment), the rights to educational records are transferred to the student alone.

This means that we cannot give out information to relatives or anyone else concerning a student's school record(s) without their written, signed permission. However, the Concurrent Enrollment contract does allow Anoka-Ramsey to collaborate with high schools and teachers regarding enrollment and grades each semester.

A student may grant consent to an individual by completing a Consent to Release form, available on Anoka-Ramsey's website.



Course Registration Information

Students who wish to participate in ARCC's Concurrent Enrollment Program initially register for their classes through their normal high school registration process. High school counselors and Concurrent Enrollment Program staff work together to make sure students are then registered at the college.

During the registration process, high school counselors and the CEP staff verify that students have met both the program eligibility and any required prerequisites for the courses they have registered for.

After indicating interest in taking Concurrent Enrollment Program courses and signing up for those courses through their regular high school registration process, students are required to apply online to Anoka-Ramsey. Students taking fall or year-long courses must complete their Anoka-Ramsey application **no later than October 1st.** Students taking CEP courses in the spring only must complete their application **no later than February 1st.**

Along with completing the online application, students must also take the Accuplacer assessment or submit alternative qualifying test scores. CEP staff visit high schools in the early part of each spring to administer the Accuplacer. High schools may also complete the Accuplacer through another Minnesota State College or University. High School counselors have these dates well in advance and work with students to arrange their schedules to accommodate a morning or afternoon of testing. If students wish to take the Accuplacer a second time, they must pay a retest fee and test on either the Cambridge or Coon Rapids campus. Students only have one retest opportunity within the first year after their original test date. After a year has passed, they will have one additional opportunity to test.

Registration Policies: Add, Drop, Withdraw

ADD: Students may **add a course through the fifth business day** of the term or before the course starts, whichever is later.

DROP: Students are allowed to **drop any course through the fifth business day** of the term. Dropped courses do not appear on a transcript and do not impact academic standing.

WITHDRAW: Students are allowed to **withdraw from a course through approximately 80% of the term.** Withdrawal courses appear on a transcript as a "W" and have a direct impact on academic standing.

All students who Withdraw and receive a "W" from a course must be given a Last Date of Attendance. High Schools are responsible for completing a withdraw form and submitting to ARCC CEP staff.

Please consult High School Guidance Counselors, Deans, and/or Student Services personnel for high school specific procedures and reporting practices.

Academic Standing at Anoka-Ramsey

Students enrolled in Anoka-Ramsey courses need to meet minimum standards in order to continue to enroll in coursework.

While enrolled in Anoka-Ramsey courses, students need to meet the following minimum requirements:

- 2.0 GPA in Anoka-Ramsey Coursework (C Average) AND
- Complete 67% of the Anoka-Ramsey credits they attempt (If a student Fails or Withdraws from a course, they have not completed the class.)

If students do not meet these standards in a given semester, they will be placed on Academic Warning.

Academic Warning is a notice that the student is not meeting at least one standard and must improve in order to continue with the college. Students may still enroll in courses if placed on Academic Warning. If a student does not meet a standard for a second consecutive semester, they will be placed on Academic Suspension. Academic Suspension prevents a student from registering for any additional Anoka-Ramsey courses.

Academic Suspension will follow a student and will impact their ability to register or receive Financial Aid at other institutions after high school graduation! It is critical that students who earn a D, F or W in an Anoka-Ramsey course have a conversation with their Counselor/Dean and guardian to see if continuing with Anoka-Ramsey coursework is appropriate.



Anoka-Ramsey Grading Policy

To support meaningful, beneficial partnerships that give students the opportunity to earn college credit while in high school, Anoka-Ramsey Community College's High School Partners are responsible for adhering to the policies, procedures, and practices of the Anoka-Ramsey. Failing to adhere to these policies, procedures, and practices jeopardizes Anoka-Ramsey Community College's ability to offer Concurrent Enrollment Program classes at secondary institutions and/or award college credit to students taking these courses. Adherence is critical.

It is expected that High School Administrators, Counselors/ Deans, and Teachers provide the same academic rigor at all Concurrent Enrollment (CE) Program secondary institutions as found in on-campus Anoka-Ramsey Community College courses. A clear grading policy for CE courses at the Concurrent Enrollment secondary institution that is consistent with Anoka-Ramsey Community College on-campus courses reinforces that students taking Concurrent Enrollment Program courses are graded and assessed at a level consistent with on-campus college courses.

Awarding extra credit is not an acceptable Anoka-Ramsey Community College practice. Thus, this practice should not take place in CE courses at the Concurrent Enrollment secondary institution. Opportunities where students can re-learn for mastery of content and learner outcomes are acceptable on a limited basis. High School Partner Teachers should consult with their Faculty Liaisons and the Dean of Academic and Community Outreach to determine appropriate college practices for re-learning material.

Anoka-Ramsey Community College's Concurrent Enrollment Program's grading policy is grounded in National Alliance for Concurrent Enrollment Partnerships (NACEP) Accreditation Standards. Students taking Anoka-Ramsey Community College Concurrent Enrollment Program courses are to be held to the same learning expectations and outcomes, same grading standards, and assessed using the same methods as students in oncampus sections. The grade given for Anoka-Ramsey Community College credit must be the same grade given for high school credit. If the high school grade is shaded with a plus or minus, the Anoka-Ramsey grade will reflect the whole letter grade without the shading.

Anoka-Ramsey Grading System

- **A: Superior Achievement** 4 grade points per credit
- **B:** Above Average Achievement 3 grade points per credit
- **C:** Average Achievement 2 grade points per credit
- **D: Below Average Achievement** 1 grade point per credit
- **F: Inadequate Achievement** 0 grade points per credit (1000-level courses or above)
- NC: No Credit Inadequate achievement (courses below 1000-level and CBE courses)
- **P:** Passing average work ("C") or above and suitable for transfer (arranged with instructor)
- **AU: Audit** student registers, pays and attends, but receives no credit (initiated/declared at registration)
- **EX: Exchange** Credits prior to spring 2007 at another college under a consortium arrangement are not included in GPA calculation
- **I: Incomplete** temporary grade based on written agreement between student and instructor
- **W: Withdrawal** Student initiated by deadlines in course schedule
- Z: Class(es) currently in progress

Earning an Associate's Degree

Students interested in earning an Associate of Arts(AA) degree with Anoka-Ramsey while taking Concurrent Enrollment courses should speak with their Dean or Counselor as soon as possible. Students must earn 60 college credits (through AP, CLEP, and ARCC or other colleges), and meet the requirementes of the AA degree.

One of the AA degree requirements is that students must earn at least 20 semester credits from ARCC. Students who have taken at least 8 semester credits from another Minn State college or from the University of Minnesota system may reduce their residency requirement from 20 to 12 credits.

Full details on the Associate of Arts degree can be found here: http://www.anokaramsey.edu/academics/degrees-diplomas-certificates/two-year-degrees/associate-of-arts-degrees/associate-of-arts/



Concurrent Enrollment Student Resources

All Concurrent Enrollment Program students have the same level of access to learning resources as students taking classes on our campuses. For a complete listing of student resources and schedules for these resources and services, please visit: http://www.anokaramsey.edu/resources/. Students will also receive an Anoka-Ramsey Concurrent Enrollment Student Handbook and introduction to the Concurrent Enrollment program via the introductory video. Students can also visit the ARCC Concurrent Enrollment Program website here:

www.anokaramsey.edu/concurrent

Star ID Information

Upon application to Anoka-Ramsey Community College, students are given a StarID and set up a password for their account. The StarID login information allows students to access their Anoka-Ramsey eServices account, library resources, email, and D2L Brightspace.

If students lose their StarID information or need to reset their password, they can do so at:

starid.minnstate.edu

Once there, students can use the email address they applied with to either look up their StarID or reset their password.

eServices

eServices is a Minnesota State system-wide online platform that allows students to manage any Minnesota State institution they have attended. Through eServices, students can update their personal contact information, track degree progress, view final grades, and obtain unofficial transcripts. To log in, students just use their StarID and Password. EServices can be accessed by visiting the Anoka-Ramsey homepage and selecting eServices from the Current Students dropdown.

D2L Brightspace

D2L Brightspace is Anoka-Ramsey's online learning platform. Here students can access online tutoring resources to assist them in their college courses. Students can log into D2L Brightspace with their StarID and password from the Current Students dropdown on the Anoka-Ramsey homepage.

Student Services

Concurrent Enrollment students have access to all of the same services that on-campus students have access to, including:

Academic Advising

Academic Advisors assist students with scheduling, degree/educational requirements, transfer planning, and other academic questions and concerns. Available by appointment or Quick-Stops. advising@anokaramsey.edu or 763-433-1230

Career Services

Career Services assists students and alumni with career exploration, employment information, resume writing, and job search and preparation materials. Walk-in hours and appointments available. 763-433-1430

Office for Students with Disabilities

The OSD provides support and accommodation services to students with documented disabilities. If services are needed, please schedule an appointment prior to the start of the school year. 763-433-1350

Academic Support Center

The ASC provides peer and professional tutoring to students. Tutoring is available in many subjects and at a variety of times during the day. This is an essential and FREE resource for students. Free online tutoring through tutor.com can be accessed through your D2L Brightspace account. More information can be found on their webpage: http://www.anokaramsey.edu/resources/tutoring-services/



Student Activities

There are a number of great resources available on either of Anoka-Ramsey's two campuses, or online! To access these resources, students will either log in with their Star ID and password or produce an Anoka-Ramsey photo ID.

Library Services

Anoka-Ramsey's library provides on-campus and online access to numerous academic databases, catalogs, journals, and books. Students can borrow books from our library with their ARCC Photo ID or simply access the online resources with their Star ID. If you aren't sure what resources are best for your needs, reach out to one of our friendly librarians for assistance! Cambridge: 763-433-1950 or Coon Rapids: 763-433-1150

Student Life Programming

Our Student Life office organizes a variety of events to engage and support Anoka-Ramsey students. You are welcome to join us for any events, engaging speakers, cultural awareness events, welcome week activities, and other events that are held at either of our campuses! We also host a number of different social, educational, recreational, professional, academic, and cultural clubs and organizations to meet any student's interests. Stay connected through e-mail and social media, or visit our Student Life page, to learn about the varied opportunities for engagement at Anoka-Ramsey! www.anokaramsey.edu/campus-life/

Athletics

Anoka-Ramsey is proud to have excellent NJCAA Division III teams in Men's Baseball, Basketball, and Soccer, as well as Women's Basketball, Soccer, Softball, and Volleyball. Although Concurrent Enrollment students are not able to participate in the NJCAA, they are welcome to support our championship teams!

Fine Arts Events

We are lucky to have vibrant Music and Theatre departments at Anoka-Ramsey, which produce excellent concerts, plays and musicals for our students and community. Anoka-Ramsey students can get two free tickets to any production! Many events and concerts on campus are free and open to the public, so we encourage you to view our Student Life schedule and plan a visit.

Health and Wellness Centers

With just a photo ID card, students can gain access to our beautiful fitness centers, walking track, practice gym open hours, intramural/recreational sports, and a variety of wellness courses offered to Anoka-Ramsey students – at no charge! Visit our Health and Wellness center page for more details and hours: www.anokaramsey.edu/campus-life/health-wellness/

Student Photo ID

All Concurrent Enrollment students are welcome to stop by either campus to pick up their Anoka-Ramsey Student photo ID. In order to be able to get an Anoka-Ramsey photo ID, students will need to bring 2 things to the Information desk of either campus:

- Current Photo ID Driver's license or high school photo ID
- Current, printed, Anoka-Ramsey Schedule students can get this by logging into their eServices account.

This card will give students access to the Health and Wellness Centers, Library, sporting events, various on- campus programming, and discounts at participating local businesses.

Student Transfer Information

Once students complete their Anoka-Ramsey courses, they can request to have their transcripts sent on to the College or University they plan on attending after high school.

Transferring to a Minnesota State school:

Most Minnesota State (Minn State) schools can simply pull in a transcript from Anoka-Ramsey at no cost. Encourage students to talk to the Minn State school directly for their specific process.

Minn State Universities include: Bemidj, MSU: Mankato, MSU:Moorhead, Winona, Metropolitan, St. Cloud, and Southwest

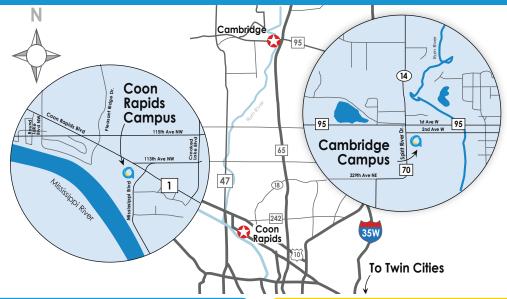
All Community and Technical colleges in Minnesota are a part of Minn State.

Transferring to a Private, Out-of-State, or University of Minnesota School:

Students will need to request an official transcript to be sent by going to studentclearinghouse.org and click on *Order-Track-Verify*. There is typically a small fee per transcript.



Campus Locations & Directions



Coon Rapids Campus

11200 Mississippi Blvd NW, Coon Rapids, MN 55433 Call 763-433-1240

Cambridge Campus

300 Spirit River Dr S, Cambridge, MN 55008 Call 763-433-1840

Directions:

From the North:

- 1. Go southeast on Hwy 10
- 2. Right on Round Lake Blvd
- 3. Left on Coon Rapids Blvd
- 4. Right on Mississippi Blvd and right on College Dr

From the South:

- 1. I-35W North
- 2. Exit #30 onto Hwy 10 West
- 3. Go 10.9 miles to Round Lake Blvd
- 4. Left on Round Lake Blvd
- 5. Left on Coon Rapids Blvd
- 6. Right on Mississippi Blvd and right on College Dr

From the East:

- 1. I-35E North
- 2. I-694 West to I-35W/10 North
- 3. Hwy 10 West at Exit 30
- 4. Left on Round Lake Blvd
- 5. Left on Coon Rapids Blvd
- 6. Right on Mississippi Blvd and right on College Dr

From the West:

- 1. I-94/694 East
- 2. Hwy 252 North
- 3. Hwy 610 East
- 4. Left on Coon Rapids Blvd (second exit off bridge)
- 5. Left on Mississippi Blvd and right on College Dr

Directions:

From the North:

- 1. Hwy 65 South to Hwy 95 West
- 2. Drive through Cambridge
- 3. Left on Co Rd 70
- or -
 - 1. I-35 South to westbound Hwy 95
 - 2. Drive through Cambridge
 - 3. Left on Co Rd 70

From the South:

- 1. Hwy 65 North to Hwy 95 West
- 2. Drive through Cambridge
- 3. Lef on Co Rd 70
- or -
 - 1. I-35 North to westbound Hwy 95
 - 2. Drive through Cambridge
 - 3. Left on Co Rd 70

From the East:

- 1. From I-35 exit to westbound Hwy 95
- 2. Take Hwy 95 through Cambridge
- 3. Left on Co Rd 70

From the West:

- 1. Hwy 95 eastbound to Co Rd 70
- 2. Right on Co Rd 70

Maps also available online at: AnokaRamsey.edu/about-us/maps-hours/







Get up-to-the-minute information from **Anoka-Ramsey Community College** online.

AnokaRamsey.edu

