

# TRIO

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UPWARD BOUND

## New Student Application



ANOKA-RAMSEY  
COMMUNITY COLLEGE

CAMBRIDGE • COON RAPIDS



## WHAT IS TRIO UPWARD BOUND?

The Anoka-Ramsey Community College Upward Bound Program is a federally funded college readiness program designed to assist students who have the ability and desire to go on to college after they graduate high school. The Upward Bound Program serves as a supplement to the high school experience. The mission of the program is to help students develop the skills and motivation necessary to succeed in education in high school and beyond. All Upward Bound program activities and services are **free** to students enrolled in the program and participants are **not required** to attend Anoka-Ramsey Community college after graduation.

## WHO QUALIFIES FOR THE PROGRAM?

To qualify for the program you must meet all of the following criteria:

1. Be a student at one of these Independent School District high schools:
  - Braham
  - Cambridge-Isanti
  - Mora
  - North Branch
  - Princeton
  - St. Francis
2. Be a potential first-generation college student (custodial parent[s] have not received a four-year college degree) **and/or** have limited family income
3. Be motivated to go to college after graduating from high school
4. Be a United States citizen or Permanent Resident

## WHAT DO YOU DO IN UPWARD BOUND?

The Upward Bound program consists of three components—after-school tutoring, Saturday sessions, and a six-week summer program. Once admitted, students remain in the program until graduation. Students are not required to re-apply annually.

During the school year, students receive academic instruction, tutoring, advising, and other services twice a week at their high schools. Students work closely with Upward Bound advisors and tutors to track grades and complete homework.

Saturday sessions are held throughout the academic year. Students receive assistance with high school graduation requirements and college entrance exam preparation, academic plans, applications for college, financial aid, scholarships and more. Cultural and social activities, as well as campus visits, are also included in the Saturday sessions.

During the summer, students participate in a six-week summer enhancement program on the Cambridge Campus of Anoka-Ramsey Community College. Activities include academic classes in Math, Science, English, Foreign language; cultural or social events; and campus visits.

## HOW DO YOU APPLY?

### Mail Completed Application:

TRIO Upward Bound  
Anoka-Ramsey Community College  
300 Spirit River Drive South  
Cambridge, MN 55008

**Hand Deliver Completed Application:** Please return to your School Counselors office

Each candidate must submit **all** of the following:

- ☐ A completed and signed application
- ☐ Two Teacher Nomination Forms- at least one from a core subject teacher (enclosed)
- ☐ One Counselor Nomination Form (enclosed)
- ☐ A copy of the most recent high school transcript and standardized test scores (ask the counselor to submit these)
- ☐ A copy of most recent federal tax form 1040, 1040A, or 1040EZ (first two pages only). If you did not file taxes, include Social Security and/or unemployment forms.

**Next Steps:** Applying does not guarantee admission into the program. Completed applications are reviewed by Upward Bound staff. The top candidates are selected for an intake interview with student and parent. After all intake interviews are completed, students are selected for admission into the program.

## TRIO Upward Bound Application Questions

1. Why are you interested in becoming an Upward Bound participant?

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2. What are your career or educational goals after high school? How can Upward Bound help you to reach those goals?

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3. Please describe your abilities, interests and talents.

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4. What do you struggle with in school and how can TRIO Upward Bound help you?

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5. List two non-academic things (not school related) that you want Upward Bound staff to know about you.

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6. Please describe any extra-curricular activities you are a part of (clubs, sports, part-time job).

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## STUDENT INFORMATION - Please Print ALL Information

**Student's Name:** \_\_\_\_\_  
Last name First name Middle Initial

Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_ Age: \_\_\_\_ Gender: ☐ M ☐ F Expected Graduation Year: \_\_\_\_

High School Attending: \_\_\_\_\_ Grade: ☐ 9<sup>th</sup> ☐ 10<sup>th</sup> ☐ 11<sup>th</sup> ☐ 12<sup>th</sup> T-Shirt Size: \_\_\_\_

Home Address: \_\_\_\_\_  
(Mailing Address) (Apt. number) (City, State, Zip)

Home phone #: (\_\_\_\_) \_\_\_\_\_ Student's cell phone #: (\_\_\_\_) \_\_\_\_\_

Student's non-school email address: \_\_\_\_\_

## PARENT/FAMILY INFORMATION - Please Print ALL Information

**Parent or Guardian Name:** \_\_\_\_\_

Address: \_\_\_\_\_

Home #: \_\_\_\_\_ Work #: \_\_\_\_\_

Email address: \_\_\_\_\_ Cell #: \_\_\_\_\_

**Parent or Guardian Name:** \_\_\_\_\_

Address: \_\_\_\_\_

Home #: \_\_\_\_\_ Work #: \_\_\_\_\_

Email address: \_\_\_\_\_ Cell #: \_\_\_\_\_

**Please list one additional contact person, if applicable, who can make school decisions for your student**

**Name:** \_\_\_\_\_ **Relationship to Student:** \_\_\_\_\_

Address: \_\_\_\_\_

Home #: \_\_\_\_\_ Work #: \_\_\_\_\_

Email address: \_\_\_\_\_ Cell #: \_\_\_\_\_

**How many people are living in the household (including the student)?** \_\_\_\_\_

**Please list the names and age of all the people living in your household (Use additional page if needed):**

	<u>Name</u>	<u>Age</u>	<u>Relationship to student</u>
1	_____	_____	_____
2	_____	_____	_____
3	_____	_____	_____
4	_____	_____	_____
5	_____	_____	_____
6	_____	_____	_____

**With whom does the student currently live? (Check all that apply)**

- |  |  |
|--|--|
| <input type="checkbox"/> Biological parent(s)                        | <input type="checkbox"/> Alone                                   |
| <input type="checkbox"/> Adopted parent(s)                           | <input type="checkbox"/> Spouse                                  |
| <input type="checkbox"/> Step parent(s)                              | <input type="checkbox"/> Group home                              |
| <input type="checkbox"/> Foster parent(s)                            | <input type="checkbox"/> Foster home                             |
| <input type="checkbox"/> Relative other than parent (specify): _____ | <input type="checkbox"/> Guardian, not relative (specify): _____ |

**Who are the student's legal guardians? (Check all that apply)**

- |                                       |   |
|---------------------------------------|---|
| <input type="checkbox"/> Both parents | <input type="checkbox"/> Ward of the court      |
| <input type="checkbox"/> Mother only  | <input type="checkbox"/> Other (specify): _____ |
| <input type="checkbox"/> Father only  |   |

**Highest Grade Completed by Father:** ☐ Unknown ☐ Elementary ☐ High School ☐ Some College ☐ Received 4 yr. degree

**Highest Grade Completed by Mother:** ☐ Unknown ☐ Elementary ☐ High School ☐ Some College ☐ Received 4 yr. degree

## DEMOGRAPHICS AND INCOME INFORMATION

### Racial & Ethnic Background (please answer questions 1 & 2 below)

1. Is the student Hispanic or Latino ☐ Yes ☐ No
2. Select one or more from the following:  
☐ American Indian or Alaska Native  
☐ Asian  
☐ Black or African American  
☐ Hispanic/Latino  
☐ Native Hawaiian or other Pacific Islander  
☐ White

### Citizenship (mark one)

- ☐ United States Citizen  
☐ Permanent Resident\*\*  
☐ Refugee  
☐ Other (specify) \_\_\_\_\_

**\*\* If you are a permanent resident, you must provide us with a copy of your permanent resident card.**

Which language did the student learn first?

☐ English ☐ Other (specify): \_\_\_\_\_

Which language is most often spoken in your home?

☐ English ☐ Other (specify): \_\_\_\_\_

Which language does the student usually speak?

☐ English ☐ Other (specify): \_\_\_\_\_

**What is your family's approximate Yearly Taxable Income: \$ \_\_\_\_\_**

If a federal tax return **was** filed last year, use 1040 line 43, 1040A line 27, or 1040EZ line 6; a **signed copy of your tax return must be attached** in order for this application to be complete. If you did not file and you received unemployment or SSI benefits, please provide a copy of your most recent check or benefits summary. You will also be required to sign an income verification form at the intake meeting.

## STUDENT'S INTEREST AND ASSESSMENT

### I need information or help on the following (Please check those items that apply to you):

- |  |  |
|--|--|
| <input type="checkbox"/> Stress Management         | <input type="checkbox"/> Communication with Instructors          |
| <input type="checkbox"/> Study Skills              | <input type="checkbox"/> College Application Assistance          |
| <input type="checkbox"/> Academic Tutoring         | <input type="checkbox"/> Course Planning for College Admissions  |
| <input type="checkbox"/> Career Exploration        | <input type="checkbox"/> Financial Aid & Scholarship information |
| <input type="checkbox"/> Self-Esteem/Social Skills | <input type="checkbox"/> Other _____                             |

**1. What grades do you usually earn (Check all that apply)?** ☐ A's ☐ B's ☐ C's ☐ Below C Current GPA: \_\_\_\_\_

**2. Do you have an Individual Education Plan (IEP) or 504 Plan?** ☐ Yes ☐ No

If yes, who is your case manager? Name \_\_\_\_\_ Phone# \_\_\_\_\_

If no, do you require any other accommodations? (Ex. Hearing, Vision, Physical disabilities) \_\_\_\_\_

### 3. After I graduate from high school, I plan to:

- |   |   |
|---|---|
| <input type="checkbox"/> Attend college (2 or 4 Year College or University) | <input type="checkbox"/> Enter military                   |
| <input type="checkbox"/> Work full-time                                     | <input type="checkbox"/> Work part-time and go to college |
| <input type="checkbox"/> Attend technical/vocational college                | <input type="checkbox"/> Other (specify): _____           |

## STUDENT AND PARENT AUTHORIZATIONS

### Text Message Permission- Student

☐ Yes, I wish to receive text messages from TRIO Upward Bound ☐ No, please do not send text messages to me from TRIO Upward Bound

### Text Message Permission- Parent(s)

☐ Yes, I wish to receive text messages from TRIO Upward Bound ☐ No, please do not send text messages to me from TRIO Upward Bound

By selecting yes to receive text messages from TRIO Upward Bound, I allow the TRIO Upward Bound staff to send necessary text messages to student and/or Parent/Guardian listed above, with the understanding that such messages will only be sent for important TRIO related information.

### Online Grade Monitoring Login Information (Skyward, Infinite Campus, StudentVue, Family Access, PowerSchool)

☐ I give Upward Bound staff permission to access my student's grades, classes and attendance through the online student portal.

Username: \_\_\_\_\_ password: \_\_\_\_\_

☐ I do not know my students login/username and password. I give permission for Upward Bound to get this information from the counseling office.

## SIGNED AFFIDAVIT AND RELEASE OF INFORMATION

- I certify that all information on this application is valid and correct to the best of my knowledge. I understand that, if selected for an intake interview, I will be required to provide a copy of the student's Social Security card for reporting purposes. I also certify that I am a U.S. Citizen or Permanent Resident (copy of card required if Permanent Resident).
- I authorize the Upward Bound Program to secure copies of my educational records and other materials necessary for this application.
- If accepted into the program, further permission is granted to request academic and financial aid information and records from all postsecondary institutions to track educational progress for six years after high school graduation. Information requested by the Upward Bound Program will include grade and progress reports, attendance and behavioral records, transcripts, standardized test and assessment scores, special education records, enrollment records, financial aid awards and related material not otherwise listed.
- If accepted into the program, I authorize program staff to include my name in publications, which list the names of Upward Bound students. I also authorize the use of my picture on promotional materials and social media platforms.
- I understand that my personal information will be kept confidential and in accordance with the Privacy Act of 1974 and only authorized individuals with legitimate educational interest along with the U.S. Department of Education will have access to the information provided.
- I understand that the information provided is used to determine eligibility for the TRIO Upward Bound Program at Anoka-Ramsey Community College Cambridge Campus and does not guarantee me acceptance into the program.
- I understand that the TRIO Upward Bound Program at Anoka-Ramsey Community College Cambridge Campus ensures that participants will be considered without regard to race, color, national origin, gender and/or persons with disabilities.

\_\_\_\_\_  
Student printed name

\_\_\_\_\_  
Student signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent printed name

\_\_\_\_\_  
Parent signature

\_\_\_\_\_  
Date

**Privacy Act:** In accordance with the Privacy Act of 1974 (Public Law No. 93-579, 5 U. S.C. 552A), you are hereby notified that the Department of Education is authorized to collect information to implement the Upward Bound program under Title IV of the Higher Education Act of 1965, as amended (Pub. Law 102-325, sec. 402C). In accordance with this authority, the Department receives and maintains personal information on participants in the Upward Bound program. The principle purpose for collecting this information is to administer the program, including tracking and evaluating participants' academic progress. Providing the information on this form, including a Social Security number (SSN), is voluntary; failure to disclose a SSN will not result in denial of any right, benefit, or privilege to which the participant is entitled. The information that is collected on this form will be retained in the program files and may be released to other Department officials in the performance of official duties.

### FOR OFFICE USE ONLY:

FG \_\_\_\_ LI \_\_\_\_ FG/LI \_\_\_\_ At Risk GPA \_\_\_\_ At Risk Test Scores \_\_\_\_ At Risk Math \_\_\_\_ Disconnected Youth \_\_\_\_

Date of Entry \_\_\_\_/\_\_\_\_/\_\_\_\_ Director's Initials \_\_\_\_ Date of Graduation/Exit: \_\_\_\_/\_\_\_\_/\_\_\_\_

Letter Mailed: ☐ Missing App Info ☐ Wait List ☐ App Complete ☐ Acceptance  
Date \_\_\_\_/\_\_\_\_/\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_