

Certificate Application

Name (as you want it printed on your certificate):

Student Tech ID # or Star ID: _____

First Name

Middle Name

Last Name

(Area Code) Phone Number

E-Mail

STUDENT SIGNATURE _____ DATE _____

Certificate information will be mailed to your permanent address on file. Please verify your information in your e-services account and update if necessary.

If you have been arrested, charged or convicted of any criminal offense, you should investigate the impact that the arrest, charge or conviction may have on your chances of employment in the field you intend to study or on your chances to obtain federal, state and other higher education financial aid.

Certificates with an asterisk (*) require you read Gainful Employment information relating to this certificate. Check your student e-services dashboard for Gainful Employment links to your certificate(s).

- Term and Year you intend to graduate: Fall 20____ Spring 20____ Summer 20____
- Campus you intend to graduate from: Cambridge (5005) _____ Coon Rapids (5004) _____
- According to the college catalog, you may choose to fulfill certificate requirements outlined in any single catalog under which you have been enrolled, provided the catalog was in effect no more than four years preceding the date of graduation. Please select the catalog year you are following:

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2017-2018

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2016-2017

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2015-2016

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2014-2015

- Check certificate below for which you are applying:

Business

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- *Administrative Specialist (8416)
- Business Communication (8470)
- *Business Computer Applications (8405)
- *Business Generalist (8410)
- *Retail Management (8445)
- *Small Business Accounting (8451)

Computer Networking

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- *Computer Help Desk Specialist (8101)
- Computer Network Security (8108)
- *Network Support and Administration (8102)

Computer Science

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- *Computer Programming (8107)

Biomedical

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- *Biomedical Core (8003)
- *Biomedical Technician (8001)
- 2014-2015 or 2015-2016 or 2016-2017
- *Biomedical Technology (8006) 2017-2018
- *Clinical Research Professional (8002)

Health

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- Athletic Coaching (8025) 2014-2015
- Athletic Coaching (8026) 2015-2016 or 2016-2017 or 2017-2018
- *Fitness Specialist (8020)
- *Integrative Health and Healing (8010)
- *Pharmacy Technician (8030)

- If planning to use transcripts from other institutions or academic standard petitions to meet your certificate requirements, you are responsible for ensuring they are completed before submitting your certificate application.
- Applications must be submitted during the semester in which your certificate is completed.
- Certificate students are not included in the spring Commencement Ceremony.
- The same certificate will not be issued twice.

Submit completed Certificate Application to:

Records & Registration Office
11200 Mississippi Blvd NW
Coon Rapids, MN 55433-3470
FAX: 763-433-1401