

Determination of Minnesota Resident Tuition

PLEASE PRINT IN BLACK INK ONLY

Student _____ Student ID (NOT StarID) _____

Street Address _____

City _____ State _____ ZIP _____ Phone (_____) _____

Per Minnesota statute (M.S. 135A.031, subd. 2) and MnSCU Board Policy 2.2, Minnesota resident status is determined at the time of application for in-state tuition and will be granted to students who meet one of the seven conditions below. Students may establish eligibility for in-state tuition by demonstrating domicile in Minnesota before the beginning of any semester. “Domicile” is a person’s true, fixed and permanent living place. A person may have only one domicile at a time. Residence in Minnesota must not be merely for the purpose of attending a college or university.

Please check the condition below that most closely resembles the reason for a review of your Minnesota residency. Burden of proof rests solely on the student. Include any and all documentation to support your stated condition. One document, standing alone may not constitute sufficient documentation to determine Minnesota resident status.

STUDENT CERTIFICATION

I certify that the information I have provided below and all other admission application materials are complete, accurate, and true to the best of my knowledge.

Student Signature _____ **Date** _____

1. ☐ Students who resided in the state for at least one calendar year prior to applying for admission or dependent students whose parent or legal guardian resides in Minnesota at the time the student applies.

Student: Documentation to support MN residency: ☐ Apartment lease showing minimum one-year rental ☐ Proof of home ownership in MN ☐ MN driver’s license, issued at least one year prior to the date of this application ☐ MN automobile registration ☐ Proof that significant financial support has been generated in MN during the past year. Proof may be in the form of letter on company letterhead, W-2 wage statement, MN tax return, etc.	OR	Parent or legal guardian of student: Documentation of parent/guardian relationship: ☐ Student birth certificate showing parental relationship ☐ Court document showing guardianship relationship ☐ Tax return showing tax dependent relationship And, documentation to support MN residency: ☐ Apartment lease showing minimum one-year rental ☐ Proof of home ownership in MN ☐ MN driver’s license ☐ MN automobile registration ☐ Proof that significant financial support has been generated in MN during the past year. Proof may be in the form of letter on company letterhead, W-2 wage statement, MN tax return, etc.
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2. ☐ Minnesota residents who can demonstrate that they were temporarily absent from the state without establishing residency elsewhere.

Documentation to support MN residency: ☐ Documentation showing reason for student’s absence from MN ☐ MN driver’s license ☐ MN automobile registration
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3. ☐ Residents of other states or provinces who are attending a Minnesota institution under a tuition reciprocity agreement.

Documentation to support MN residency: ☐ Apartment lease showing minimum one-year rental ☐ Proof of home ownership in MN ☐ MN driver’s license ☐ MN automobile registration ☐ Proof that significant financial support has been generated in MN during the past year. Proof may be in the form of letter on company letterhead, W-2 wage statement, MN tax return, etc.

4. ☐ Students who have been in Minnesota as migrant farm workers over a period of at least two years immediately before admission or readmission to a Minnesota public college, or students who are dependents of such migrant farm workers.

Student: Documentation to support migrant status: ☐ Letter from employer showing migrant farm worker status for at least two years	OR	Parent or legal guardian of student: Documentation of parent/guardian relationship: ☐ Student birth certificate showing parental relationship ☐ Court document showing guardianship relationship ☐ Tax return showing tax dependent relationship And, documentation to support migrant status: ☐ Letter from employer showing migrant farm worker status for at least two years
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5. ☐ Persons who were employed full time and were relocated to the state by the student's current employer, or moved to the state for employment purposes and, before moving and before applying for admission to a public post-secondary institution, accepted a job in the state, or students who are spouses or dependents of such persons.

Student: Documentation to support MN employment status: ☐ Letter from employer (on company letterhead) stating: 1) date of employment offer, 2) date of employment acceptance, 3) employment dates and 4) full-time status Documentation to support MN residency: ☐ Apartment lease ☐ Proof of home ownership in MN ☐ MN driver's license ☐ MN automobile registration	OR	Parent/legal guardian or spouse of student: Documentation of parent/guardian/spouse relationship: ☐ Student birth certificate showing parental relationship ☐ Court document showing guardianship relationship ☐ Marriage certificate ☐ Tax return showing tax dependent relationship And, documentation to support MN employment status: ☐ Letter from employer (on company letterhead) stating: 1) date of employment offer, 2) date of employment acceptance, 3) employment dates and 4) full-time status And, documentation to support MN residency: ☐ Apartment lease ☐ Proof of home ownership in MN ☐ MN driver's license ☐ MN automobile registration
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6. ☐ Students who are recognized as refugees by the Office of Refugee Resettlement of the U.S. Department of Health and Human Services.

Documentation to support refugee status: ☐ Copy of I-94 ☐ Copy of Visa
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7. ☐ U.S. military personnel serving on active duty assignment in Minnesota, and their spouses and dependent children.

Student: Documentation to support active military status: ☐ Order to Active Duty	OR	Parent/legal guardian or spouse of student: Documentation of parent/guardian/spouse relationship: ☐ Student birth certificate showing parental relationship ☐ Court document showing guardianship relationship ☐ Marriage certificate ☐ Tax return showing tax dependent relationship And, documentation to support military status: ☐ Order to Active Duty
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Submit full and complete documentation to the appropriate campus:

Admissions and Records Office Anoka-Ramsey Community College – Cambridge 300 Spirit River Drive South Cambridge, MN 55008-5704	Admissions and Records Office Anoka-Ramsey Community College – Coon Rapids 11200 Mississippi Boulevard NW Coon Rapids, MN 55433-3470
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Comments: _____

***** Office Use Only *****

Date _____ Approved _____ Denied _____ By _____