

**STUDENT TRAVEL FORM**

**Name:** \_\_\_\_\_ **Student ID** \_\_\_\_\_  
 Last First MI

**Address:** \_\_\_\_\_  
 Street City  
 State Zip

**Home Phone:** (\_\_\_\_\_) \_\_\_\_\_

**Emergency Contact Name:** \_\_\_\_\_  
 Last First  
 MI

**Home Phone:** (\_\_\_\_\_) \_\_\_\_\_ **Work Phone:** (\_\_\_\_\_) \_\_\_\_\_

**Purpose of Travel:** \_\_\_\_\_

**Dates:** \_\_\_\_\_ **Destination:** \_\_\_\_\_

**College Instructor/Advisor:** \_\_\_\_\_

**Type of transportation:** \_\_\_\_ state car; \_\_\_\_ state rented bus/van; \_\_\_\_ private car; \_\_\_\_ other

**Driver of Vehicle:** \_\_\_\_\_

**Responsibilities as a Representative of Anoka-Ramsey Community College**

As a student participating in an Anoka-Ramsey Community College activity, I am responsible for:

- Abiding by the laws of the State of Minnesota
- Abiding by the policies of Anoka-Ramsey Community College
- Conducting myself in a manner that is respectable and respectful at all times
- Adherence to ARCC Student Code of Conduct relating to substance abuse. A violation of any of the following could result in removal from an Event.
  - Any consumption of alcohol by a minor;
  - Any excessive use of alcohol or any other mood altering chemicals;
  - Use of any illegal chemical substances
- Costs that exceed the \$30\* per day food allowance

I am traveling to this event by my own choice. I understand there may or may not be a college staff chaperone. I agree to abide by the State of Minnesota law and Anoka-Ramsey Community College rules and regulations at all times. I understand Anoka-Ramsey has made all reasonable efforts to assure my safety during travel.

**Student Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Parent Signature (if student is under age 18):** \_\_\_\_\_

(Activity Advisor/Coordinator/Instructor: please retain one copy for your records; forward one copy to Educational Services **before** the activity)